

REGULAR MEETING AGENDA

Regular Meeting Agenda

San Juan County Fire Protection District #2

Board of Fire Commissioners

Tuesday – January 2nd, 2024, 3:00 p.m.

In-person: 45 Lavender Lane, Eastsound, WA

By phone via ZOOM: 253-205-0468 / Meeting ID: 870 1599 8640/ Passcode: 121744

Online: <https://us02web.zoom.us/j/87015998640?pwd=U0Y4ZHhjT1BRMTJWOWxBBeVIMcHVFQT09>

Call to Order & Welcome

Commissioner Announcements

Additions or Modifications to the Agenda

Public Comment

Monthly Business

1. Consent Agenda

- a. Previous Regular Meeting Minutes – 12/18/2023 https://drive.google.com/file/d/1-RVD4kqwPObY6WhemMtC2_cxubRqqjJQ/view?usp=drive_link
- b. Previous Regular Meeting Minutes – 01/02/2024
https://drive.google.com/file/d/1gv_PWiQA8mNmQRu7EatdrE85_luQsFvV/view?usp=drive_link
- c. Monthly A/P and Payroll
 - i. 12/19/2023 AP \$55,254.71
https://drive.google.com/file/d/1AKnZhNm1UbDR5hZCHkiK_DZ7WpbD9EqC/view?usp=drive_link
 - ii. 12/31/2023 AP \$18,372.94
https://drive.google.com/file/d/1yYOYXiXdOqCGVzFThduM7-4UA0Rn27TU/view?usp=drive_link
 - iii. 01/07/2024 Payroll \$167,735.76
https://drive.google.com/file/d/1X9Ao-oOneakCrflnI7X7waOia4dcXTn4/view?usp=drive_link

2. Financial Reports – December 2024

3. Chief's Report – January 2024 – Chief vanSchaick

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Old Business

1. 2025 Budget Process Discussion
 - a. Update from the Chief regarding work with ESCI on the April 2024 levy lid lift proposition
 - b. Levy lift schedule discussion
 - c. Discussion of BOFC meeting schedules, any special meetings needed?

Public Comment

2. Discuss changing to action minutes.

Public Comment

3. ***Tabled items from previous meetings:***
 1. *Review of software options for boards to share documents and process public records requests by administrative staff.*
 2. *Public Records Request report by the PRO, Kathryn Barnard.*
 3. *Follow-up on the Commissioners Manual and By-Laws.*
 4. *Discuss the purchase of laptop computers and cell phones for all commissioners with possible action.*
 5. *Follow up on the request for review of insurance policies, which were provided to the commissioners.*
 6. *Follow up on the request for an onboarding session with the WFCFA to be scheduled.*
 - a. *Live session webinar*
 - b. *Individual webinars*
 7. *Follow up on the request for a list of the contracts signed by the previous board since January 2022.*
 8. *Review the draft policies provided by Commissioner Hansen.*

New Business

1. Request for approval for hiring of legal counsel to answer questions regarding the Employment Agreement between the District and the Chief.
https://drive.google.com/file/d/1hg-QJJCLuj8Ukz3kE41c0RqmCCBdROJ3/view?usp=drive_link
2. Discussion of Upcoming Presentation and Educational Session with Attorney

Announcements

REGULAR MEETING AGENDA

The next Regular Public Meeting is scheduled for the first Monday of the month, Monday, February 5th, 2024, at 3:00 p.m.

The following Regular Public Meeting is scheduled for the third Monday of the month, which is a holiday, so it is automatically moved to Tuesday, February 20th, 2024, at 3:00 p.m.

Adjournment