



DRAFT
SAN JUAN COUNTY PLANNING COMMISSION
MINUTES OF THE OCTOBER 21, 2016 MEETING

The meeting of the San Juan County Planning Commission was called to order by Chair, Michael Pickett, at 8:36 a.m. in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, San Juan Island.

Planning Commission

Members Present: Michael Pickett, Tom Starr, Pete Moe, Dale Roundy (by phone), Mike Carlson, and Brent Snow.

Planning Commission

Members Excused: Brian Ehrmantraut, Tim Blanchard, and Steve Rubey

**Department of Community
Development (DCD) Staff**

Present: Erika Shook, Director, Linda Kuller, Planning Manager, Colin Maycock, Planner IV, AICP, Julie Thompson, Planner III, Lee McEnery, Planner III, and Lynda Guernsey, AS II

Public Works Staff Present: Colin Huntemer, Project Engineer and Russ Harvey, Operations Manager

Administrative Items

Update from Community Development (DCD) – Erika Shook, Director

1. The DCD monthly reports have just been completed and they will be distributed to the Planning Commission.
2. As part of the DCD budget process, a new system for tracking permits has been requested to make it easier for the public and the staff to access information. Also requested was assistance with the Comprehensive Plan update and natural resources.
3. The Parks, Trails, and Natural Areas plan will be going to hearing with the County Council on November 8, 2016.
4. On the schedule for the Planning Commission for November is the Annual Docket and for December, tentatively, the vacation rental code amendments. The amendments may not be ready until the January 2017 meeting.

Minutes of September 16, 2016

Moved by Tom Starr, seconded by Mike Carlson, to approve the minutes as submitted. Motion passed with six yes votes, zero no votes and zero abstentions.

Public hearing and deliberations on the Johnson Current Use Open Space Tax Program, Orcas Island, File No. POPNSP-15-0002 – Lee McEnery

Lee McEnery gave a brief overview of the current open space program, summarized her staff report dated August 29, 2016 and responded to questions from the Planning Commission.

Public testimony was opened and as there wasn't anyone to speak, closed. The Planning Commission then returned to staff for further information and questions.

Deliberations

After discussion the following motion was made:

Moved by Mike Carlson, seconded by Pete Moe, to recommend approval of the Johnson current open space tax program application, POPNSP-15-0002, as submitted in the staff report dated August 29, 2016 including the Findings and Recommendations. Pete Moe – yes; Brent Snow – yes; Mike Carlson – yes; Tom Starr – yes; Dale Roundy – yes; and Michael Pickett – yes. The motion passed unanimously.

Public hearing and deliberations on the Smith/Harris Open Space FACL Tax Program application, Lopez Island, File No. POPNSP-16-0001 – Julie Thompson

Julie Thompson summarized her staff report dated October 5, 2016 and responded to questions from the Planning Commission.

Public testimony was opened and as there wasn't anyone to speak, closed. The Planning Commission then returned to staff for further information and questions.

Deliberations

After discussion the following motion was made:

Moved by Tom Starr, seconded by Mike Carlson, to recommend approval of the Smith farm and ag conservation land open space tax program application, POPNSP-16-0001, as submitted in the staff report dated October 5, 2016 including the Findings and Recommendations. Pete Moe – yes; Brent Snow – yes; Mike Carlson – yes; Tom Starr – yes; Dale Roundy – yes; and Michael Pickett – yes. The motion passed unanimously.

Briefing and public hearing on the Deer Harbor Hamlet Plan update, part of the 2016 Docket amendments to the San Juan County Comprehensive Plan - Colin Maycock

Colin Maycock presented an overview of the Deer Harbor Hamlet Plan update process, summarized his staff report dated September 28, 2016, and responded to questions from the Planning Commission.

Public testimony was opened and as there wasn't anyone to speak, closed. The Planning Commission then returned to staff for further information and questions.

Deliberations

After discussion the following motion was made:

Moved by Mike Carlson, seconded by Tom Starr, to recommend approval of the Deer Harbor Hamlet Plan update moving forward to the County Council as submitted. Pete Moe – yes; Brent Snow – yes; Mike Carlson – yes; Tom Starr – yes; Dale Roundy – yes; and Michael Pickett – yes. The motion passed unanimously.

Public hearing on the Six-year Transportation Improvement Program (TIP) 2017-2022 - Colin Huntmer, County Engineer

Colin Huntmer presented an overview of the six-year TIP and responded to questions from the Planning Commission. Russ Harvey, Operations Manager, joined Colin to respond to questions also.

Public testimony was opened and the following spoke:

Kyle Loring, staff attorney for the Friends of the San Juans

The Planning Commission then returned to staff for their response to public testimony, further information, and questions.

Deliberations

After discussion the following motion was made:

Moved by Mike Carlson, seconded by Brent Snow, to approve moving forward the six-year Transportation Improvement Program (2017-2022) to the County Council with recommendations to follow as part of this hearing. Pete Moe – yes; Brent Snow – yes; Mike Carlson – yes; Tom Starr – yes; Dale Roundy – yes; and Michael Pickett – yes. The motion passed unanimously.

The following Recommendations were made by consensus:

1. The Planning Commission recommends that Public Works prioritize more highly non-motorized projects, shoreline access, and shoreline road end projects consistent with recommendations in the Parks, Trails, and Natural Areas Plan.
2. Project 6 - As the Planning Commission feels that the Pear Point Road to Turn Point Road Connector project is a high priority, the Planning Commission asks that Public Works provide a complete preliminary plan for the project before construction begins.
3. Project 21 - The Planning Commission reinforces to the County Council that the Council and Public Works highly prioritize the need for a comprehensive plan for the use of the Griffin Bay Marine Facility area providing for best economic and environmental outcomes. Also, that the Public Works department report back to the Planning Commission periodically on its progress.
4. Project 14 - The Planning Commission recommends that Public Works move all aspects of Project 14, Lawson Road Intersection, be moved up for action in 2017.

The Planning Commission and Public Works were in agreement with Public Works meeting more regularly with the Planning Commission on at least a quarterly basis in the future, not just for the six-year TIP projects but other Public Works projects.

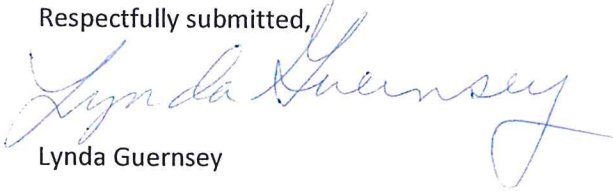
Briefing on the Annual Docket - Erika Shook, DCD Director

Erika Shook gave a preliminary briefing on the upcoming annual docket going through the items and explaining what type of work needed to be done. The items were discussed and Erika responded to questions.

Adjournment

Moved by Michael Pickett, seconded by Mike Carlson, to adjourn the meeting. Motion passed unanimously. The next meeting of the Planning Commission will be Friday, November 18, 2016 at 8:30 a.m., in the County Council hearing room, Legislative Building, 55 Second Street, Friday Harbor, San Juan Island.

Respectfully submitted,



Lynda Guernsey